



# Boyd Dance Academy

ABN 69 470 083 408

**1/18 Laser Drive, Rowville 3178**

**Phone: 9764 1119**

**admin@bovddance.com.au**

## 2025

### Enrolment Form

Please complete all sections clearly and return this form to the Studio Office along with the Administration Fees.

A separate form is required for each student.

#### Student details:

Name \_\_\_\_\_ School Year Level in 2025: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ P/code: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Parents: \_\_\_\_\_ Ph: \_\_\_\_\_ Mob: \_\_\_\_\_

\_\_\_\_\_ Ph: \_\_\_\_\_ Mob: \_\_\_\_\_

#### Student Medical Details:

Medical Conditions / Allergies: \_\_\_\_\_

Trigger (if known): \_\_\_\_\_ [Medication (eg ventolin) should be in student's bag in case of emergency]

#### Person Responsible for fees:

Name: \_\_\_\_\_ Relationship to Student: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ P/code: \_\_\_\_\_ Ph: \_\_\_\_\_

Email for Invoices: \_\_\_\_\_

Email for Notices, etc (if different from above): \_\_\_\_\_

(Please print email addresses clearly and notify the studio of any changes).

#### Emergency Contact during Class Times:

Name: \_\_\_\_\_ Ph: \_\_\_\_\_

Mobile: \_\_\_\_\_ Relationship to Student: \_\_\_\_\_

#### Class Preferences:

Class	Day and time held	Comments (office use only)

Are you interested in State wide Competitions?

**ADMIN/INSURANCE FEE PAID: \$ .....**

*Enrolment is subject to the terms and conditions overleaf. An Admin/Insurance fee of \$30 (for first child and \$20 for subsequent children) is payable upon enrolment. By signing this enrolment form I affirm that I have read and agree to abide by these terms and conditions.*

Parent's Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

# 2025 Terms and Conditions

**By signing, you affirm that you have read and agree to abide by these terms and conditions.**

## **Student Code of Conduct:**

- Uniform is **compulsory** for all classes. Failure to wear uniform results in your child not doing class. Hair must be neatly tied as required for the class and correct footwear also must be worn.
- Students are expected to respect other students and their property; the studio will not be held responsible for lost or stolen items.
- Students are expected to conduct themselves appropriately in class, showing respect at all times for their teacher and fellow students. Any unwelcome or unruly behavior will incur consequences and parents will be notified. If the inappropriate behavior continues the student may be expelled from the school.
- Students performing for other dance schools without permission from the Boyd Dance Academy principal may be expelled from Boyd without prior warning. Primary and Secondary schools are of course the exception.
- Students using the sitting room and kitchen facilities will clean up after themselves including washing their own dishes and tidying up any mess. Students waiting between classes must remain in the sitting room and are to wait quietly.
- Running on the studio premises is not permitted at any time.

## **Parent Code of Conduct:**

- Parents are not permitted beyond the foyer without the express permission of the principal.
- Parents will show respect at all times for students, teachers and the dance school.

**Delivery of Invoices, Newsletters and Notices:** Invoices, newsletters and notices will be emailed, except by prior arrangement, using the email addresses given overleaf. Families are expected to check emails regularly and update email addresses as necessary.

**Missed Classes:** If your child misses class due to illness, injuries or holidays, make up classes are not offered. However upon request some make up classes are available (conditions apply re: skill, class numbers, suitability, etc).

**Cancellation of Classes:** We do not offer credit of any kind for change of mind or cancellation of classes. If Boyd cancels a class due to Public Holiday or illness etc, an alternate class will be offered for that week or the following week.

**Costume Hire:** Costume hire is invoiced with term fees in terms 2, 3 and 4 and is payable when term fees are due. Refunds will not be given if a student cancels classes due to materials being purchased. Concert costumes will not be handed out until Term 4 fees are paid.

**Public Holidays:** Some classes will run on public holidays. Prior notice will be given via email.

**End of Year Performance:** It is expected that all students perform in both (not one and the other) of the end of year performances as required. Notification is required in term 1 if the student is not participating in the end of year performances, otherwise costume hire must be paid. Students must attend classes regularly to be able to perform in the Concert; poor attendance may result in extraction from the dance. All rules regarding the concert must be abided by. Failure to do so may result in possible expulsion from the school.

**Facebook and all Social Networking sites:** Students are not to request teachers as friends on Facebook. Students and/or parents are not to post photos or videos of other students on their any social network pages without the permission of that other student (and their parent if student is under 18). Posting of derogatory comments, photos or videos about Boyd Dance Academy, its staff and/or students on any social network pages will not be tolerated.

**Photography:** No private photographing or video-recording will be done at the studio or Boyd Dance Academy events without the express permission of the principal. All photos remain the property of Boyd Dance Academy.

**Photos:** On occasion we make take photographs of students during class or at special events, such as performances, to use in the advertising or promotion of the dance school on our website. We respect your privacy - full names of students are never used. If you do not wish your child's image to be used at any time for such promotional purposes, please notify the school in writing. All photographs remain the property of Boyd Dance Academy.

**Competitions:** Students are invited to join competition troupes following consultation between the Principal and Teachers.

- A consent form outlining student's commitments and responsibilities must be signed by the student and their parent/guardian before being accepted into the troupe. Extra fees will be incurred by competition troupes (entry fees, costume charges, etc).
- Students in competition troupes must attend all classes, missing three comp rehearsals per term without communication is immediate expulsion from the troupe. All ballet classes must be attended to keep up the technical standard required. More than 5 ballet classes missed per term can result in immediate expulsion from the competition troupe.
- Students wishing to undertake solo, duo or trio competitions must register with the studio first. Troupe commitments will always take priority over solo, duo or trio dance commitments.
- Boyd recommends that students not compete in any more than five competitions in any year to prevent burnout. This does not include Troupe commitments.
- Students must enter themselves in solo, duo or trio competitions – it is their sole responsibility to read competition rules and complete entry forms correctly and submit them on time.
- Students entering solo, duo or trio competitions will be responsible for their own costumes, music, check in and perform their own warm-ups. Teachers can attend at their own discretion.
- Competition students and their parents are expected to support and encourage fellow Boyd students, and competitors from other schools, at all times. Bad sportsmanship shown by Boyd Dance Academy students or their parents will not be tolerated.

**Junior Song & Jazz:** Students must have turned 3, be fully toilet trained and be able to cope with a class situation (including separating from parent) before enrolling.

**Fees:** All Fees are due and payable by the end of the 2nd week of term. Fees will **not** be rolled over from one term to the next. If the fees are **not** paid by this time your child's position will become available to students on the waiting list and all outstanding fees plus \$30.00 Admin Fee is payable to re-enroll. A one off non-refundable Admin/Insurance fee of \$30.00 for the first child and \$20.00 for all subsequent siblings payable with this form.

**Variation of Terms and Conditions:** These terms and conditions can be varied at the discretion of Boyd Dance Academy.

## **Disclaimer:**

*All dance classes can involve the risk of personal injury. While Boyd Dance Academy takes all reasonable care in the conduct of its classes, it accepts no responsibility for injury or loss caused during classes or whilst students are at or near the dance studio. You are responsible for ensuring that you are physically and medically fit for the class, and during the class you must take care of your own personal safety at all times.*